

# Center for Advanced Learning Minutes of Board Retreat

**October 25, 2022**

The Center for Advanced Learning (CAL) held a Regular Business Board Meeting on Wednesday, October 25, 2022 in the Partnership Room of Center for Advanced Learning at 1484 NW Civic Dr., Gresham, Oregon.

## **Board Members Present:**

Robert Fowler - Board Chair  
James Hiu - Superintendent, Gresham Barlow School District  
Dr. Koreen Barrares-Brown, Chief Academic Officer, Reynolds School District  
Dr. Al McQuarters, Vice President of Instruction, Mt. Hood Community College  
Haley Lewis, Creative Director, Lewis Creative  
James Owens - Superintendent, Centennial School District

## **Staff present:**

Jessica Gallagher - Director  
Jill Moss - Office Manager  
Peter Bejarano - Gresham Barlow School District

- A. Opening Items
  - a. Procedural: Meeting called to order 4:30 pm
    - i. Meeting called to order by Board Chair Fowler.
  - b. Action: Approve Previous Meeting Minutes
    - i. Director Hiu moved to approve the minutes from the last meeting. Director McQuarters seconded the motion. Vote was unanimous. Minutes approved.
  
- B. Directors Report
  - a. Director Gallagher reviewed her goals for the year. Her first goal meeting with Dr. Katsuda will be October 28.
    - i. Goal #1 - School wide SEL programming
    - ii. Goal #2 - Develop and implement MTSS program at CAL
    - iii. Goal #3 - Develop and deepen partnerships in the community
  - b. Introduction of Eldridge Fantroy, Student Support Coordinator
    - i. Mr. Fantroy shared an overview of the work he performs for CAL as a student advocate. He described much of the need at CAL and the systems and practices in place to best support students.
      - 1. Board Chair Fowler asked about a typical day for Mr Fantroy and Mr. Fantroy described how he serves the most immediate student needs first, tracks student progress and communicates, and works directly with CAL's partners to support students.
    - ii. Mr Fantroy gave the Board a tour of the new student engagement lab, or the E-Lab on the second floor.

- c. An update on recruitment strategy for the school year was given.
    - i. Fall - Strategizing, planning, schedule assemblies, meeting with partner schools
    - ii. Winter - Assemblies, Fast Tracks, Community Night, application window opens
    - iii. Spring -Welcome Day, Preview Night, & finalize students list from counselors
  - d. Data Review
    - i. Race, ethnicity, gender data was presented schoolwide and by program area. Data was also presented pertaining to the percent of students with IEP, 504, or ELL services.
    - ii. Withdrawal data was reviewed - the challenges of withdrawals and systems with the home high schools was discussed. Many withdrawals are initiated by the home high school counselors without going through the official CAL withdrawal process, others are the result of relocation.
  - e. ReCALibration work for mission and vision update was shared
    - i. Some parent and student responses to the survey were presented to the Board. Responses overwhelming support the work at CAL and opportunities for CAL students.
    - ii. Board members will be presented the mission statement at the April meeting.
  - f. COVID update
    - i. CAL continues to follow local health authority, OHA, MESD, and ODE protocols.
    - ii. CAL remains a testing site.
  - g. Student handbook updated, translated, and distributed. Staff handbook has been drafted and will be reviewed by legal counsel and then presented to the Board for approval.
  - h. Discussion
    - i. A brief overview of the gravel student parking lot was provided to the Board. A review of the steps taken was provided as well.
    - ii. A meeting was held in October with City of Gresham, Metro, MHCC and CAL. The plan is still to develop the lot with high-density multi-use housing. The concession Metro offered was moving back the timeline for one year, allowing all involved to partner more intentionally in the development of the Civic area.
    - iii. The team will meet again this Spring to discuss any further developments or updates.
- C. Financial Report
- a. Pete Bejarano gave the financial report. The total began at \$1.8 million and is currently \$2.1 million. The reason for the rise is for the FSF payments which just came in.
  - b. Board Chair Fowler asked for a paper report going forward for the Board members.
- D. Enrollment Update
- a. Jill Moss gave the enrollment report - we currently have 488 students enrolled.

Meeting adjourned at 5:58 p.m.